

# Audit Enrollment (U/S grade)

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- A student may elect to enroll in a course but not receive a letter grade.
- **Degree seeking** students may audit a course by requesting a change to the grade basis using the **Grade Change/Audit** form which is approved by the faculty instructor.
- **Special student only auditors (course takers)** use the same Grade Change/Audit (<http://www.uwgb.edu/registrar/forms/>) form. Several conditions apply to audit only students and are highlighted in detail on the request form or Bursar information page. Click here (<http://www.uwgb.edu/bursar/tuition-fees/audit-students/>) for more information.
- **Audit grading option, is not reversible after add/drop deadline for the respective course.**<sup>1</sup>
- Audit classes do not count toward degree requirements.
- Students can audit any undergraduate courses except:
  - Independent study
  - Internships
  - Honors projects
  - Professional courses in Education, Nursing, and Social Work
  - Graduate-level courses

<sup>1</sup> Add/Drop deadlines vary by length of course. Courses have an add period in which a new grading option can be requested and approved using the appropriate forms mentioned above. You can find your course dates on the Registration calendar (<http://www.uwgb.edu/registrar/calendar/registration/>) the deadline is based on the course length. If you are not able to find your information, please feel free to contact [ssc@uwgb.edu](mailto:ssc@uwgb.edu).